



## School Prom Expectations Student/Parent/Guardian Acknowledgement

February 26, 2018

Dear Student and Parent/Guardian:

Prom is approaching quickly, and the staff of the **Dr. G.W. Williams Secondary School** is pleased to celebrate this occasion with Grade 12 students on **Thursday, May 3, 2018** at **The Manor** at 16750 Weston Road in Kettleby. The evening will begin at **5:30 p.m.** and end at **10:30 p.m.** The evening's events will include dinner at 7:00 p.m. followed by dancing. Doors close at 6:30 p.m. Prom will be supervised by school board staff and York Regional Police.

As school proms approach, the problem of teenage drinking is heightened. At before-Prom and/or after-Prom events, some young people will be tempted to drink – often with tragic results. As the Prom is a school-sponsored event, the school's code of conduct and all York Region District School Board's policies and procedures are in effect during the Prom. **Being under the influence and/or in possession of alcohol and/or illegal substances is not permitted at York Region District School Board events.** We hope that together we can make this the safest prom season yet.

**The administration and staff of the Dr. G.W. Williams Secondary School have not organized nor does it sanction any before- or after-Prom activities/events/trips. Events held before or after the Prom, including all transportation arrangements, have been externally organized. School staff has not been involved in the planning and will not be supervising or participating in any before- or after-Prom activities/events/trips.**

It is strongly recommended by the school and Board that parents/guardians review with their child all aspects of these events when making a determination on attendance. **This review should include pre- and post- activities, the non-consumption of alcohol and/or illegal drugs, transportation to and from the event, and appropriate behaviour.**

**Note: Parents MUST sign and return the reverse side of this letter in order for their son/daughter to attend the Prom. All tickets are non-refundable and non-transferable. If you have any questions, please contact the Dr. G.W. Williams Secondary School at 905-727-3131.**

As Prom is a school function, the same behavioural expectations that are recognized during the regular school day are also expected at this event. Furthermore, students attending Prom must agree to follow these conditions.

Students must:

- ✓ provide their Prom ticket when checking in. Students may also be asked to show photo ID.
- ✓ arrive before the doors close at 6:30 p.m.
- ✓ **not transfer (i.e. give or re-sell) their ticket to another individual. (Tickets are non-transferable.)**
- ✓ **not expect a refund if their decision to attend Prom changes. (Tickets are non-refundable.)**
- ✓ respect all those in attendance, and follow the direction of supervisors
- ✓ not be under the influence or in possession of drugs and/or alcohol
- ✓ display the contents of bags/purses/jackets/pockets/personal belongings, etc. as a condition of entry if asked
- ✓ agree to the confiscation of any inappropriate items as identified by supervisors
- ✓ not smoke during this school event. (There are no in-out privileges; once participants step outside the doors, they will not be readmitted.)
- ✓ leave the property immediately without compensation if either they or their guest student is asked to leave or has to leave for any reason
- ✓ make arrangements to be picked up no later than 10:30 p.m., the end of the Prom

I thank you for your continued support as we work together to provide a safe and positive Prom experience for all.

Sincerely,

Mr. C. Hilmer  
Principal

**Please complete the reverse side of this letter and have your son/daughter return it to the school as soon as possible.**



## School Prom Expectations Student/Parent/Guardian Acknowledgement

**We acknowledge and understand that school administration and staff will not be planning, supervising or participating in any activities occurring prior to or following the Dr. G.W. Williams Secondary School Prom on Thursday, May 3, 2018 at The Manor in Kettleby. We understand that all school and Board policies and procedures apply to all activities associated with Prom. Furthermore, the student understands and agrees to follow the additional conditions listed on the reverse side for attending Prom.**

\_\_\_\_\_  
Name of Grade 12 Williams' Student (Please print neatly.)

\_\_\_\_\_  
Signature of Student

\_\_\_\_\_  
Name of Parent/Guardian (Please print neatly.)

\_\_\_\_\_  
Signature of Parent/Guardian

Date: \_\_\_\_\_, 2018

Parent Emergency Contact Numbers during Prom    Home: \_\_\_\_\_

Cell: \_\_\_\_\_

Work: \_\_\_\_\_